

## MINUTES

**Purpose:** Engage Okaloosa County community members in a health improvement process through an open, two-way dialogue to create an environment with healthy and safe children, families, and communities free of the negative impact of substance misuse and drug activity.

**Attendees:** Sgt. Jessica Trimboli, Okaloosa County Sheriff's Office (OSCO), Danielle Wilson, Emerald Coast Child Advocacy Center; Demeika McClendon, OSCO; Dana Crupi, Early Learning Coalition of the Emerald Coast; Diane Freeman, A Bed 4 Me; Diane Fraser, Emerald Coast Science Center; Amanda Colwell, Florida Department of Health in Okaloosa County (DOH-Okaloosa); Petra Maddens, DOH-Okaloosa; Caitlyn Golding, DOH-Okaloosa; Emily Tash, DOH-Okaloosa; Katie Scott, DOH-Okaloosa

### Opening – Emily Tash

- Emily Tash opened the meeting and welcomed attendees.
- Emily reviewed the meeting's purpose and agenda. She also shared results from the Community Engagement Survey from the previous meeting.

### November Pop Up Event – Sgt. Jessica Trimboli and Danielle Wilson

- Sgt. Jessica Trimboli stated she talked with Jim Bay and created a map for the event to display where vendors, food, and other areas will be located at the event.
  - The map will be edited and emailed to the group.
- Jessica attended the Moose Lodge meeting on Tuesday night and received \$800 in donations for food and raffle items. She also shared Ashley Bailey will donate frozen hotdog buns.
- Emily shared the following organizations have requested to table at the event: DOH-Okaloosa Community Health, DOH-Okaloosa WIC, OCSO Crime Prevention, Big Brothers Big Sisters, A Bed 4 Me, United Way Emerald Coast, West Florida AHEC, and Freedom Life Compass.
- Jessica confirmed Cinco Baptist Church will provide carnival games. They may not be able to drop it off, and an OCHIP member will need to retrieve it if not.
- The group discussed the raffle progress. There will be three raffles given away in the coolers provided by DOH-Okaloosa.
  - Currently there are two Wal-Mart cards and two gas cards from the CAC.
  - Jessica will use the money from the Moose Lodge to purchase more items.
  - Diane Fraser will donate tickets to the Emerald Coast Science Center and provide promotional items.
- Demeika suggested the group keep track of how attendees learned of the event. This will be tallied on a paper as people register for the raffle. To register, they will give their name and a phone number. They will not have to be present at the drawing to win.
- Caitlyn shared she still has not been able to get in touch with Bridgeway to attend the event. She will continue trying.

### Action Items – Sgt. Jessica Trimboli and Danielle Wilson

- The group discussed the items needed for purchase. DOH-Okaloosa will buy popcorn holders, snow cone holders, paper towels, paper plates (small size), and toilet paper.
- Jessica will purchase hotdogs, condiments, snow cone syrup, and popcorn kernels at Sam's Club and ask if they can donate any items.
- Jessica asked about the status of flyer distribution. Dana shared her staff member Cymber will take the flyers to local businesses and faith-based organizations in the area.
  - DOH-Okaloosa has shared the flyer at outreach events and other organizations have displayed them in their lobby or on social media.
- Caitlyn shared she will call both churches on Hollywood Boulevard to see if they are able to accommodate parking the day of the event.
- Danielle asked about the status of our volunteer list. FWBHS National Honor Society, FWBHS softball, and Niceville High School Leadership Club all showed interest in volunteering for different pieces of the event.
  - NHS Leadership Club is packing the 300 giveaway bags this week.
- Jessica discussed liability with Jim Bay and he does not require additional liability as he's insured through the City of Fort Walton Beach. Amanda followed-up that this means DOH-Okaloosa does not have to execute an MOU or MOA for liability.
- Emily reviewed the list of volunteer tasks. She will send an email to the interested groups at the beginning of the week with job duties and parking details.
- DOH-Okaloosa is printing signs to put out in the community to promote the event. Signs will be brought to the OCHIP meeting on November 14<sup>th</sup> for group members to distribute.
  - Signs will be placed on Lovejoy, Hollywood Blvd, the corner of Carmel and Beale, and Racetrack Road.
- Jessica will meet with Jim Bay this week to confirm all details.

### Other Business – All Members

- Demeika shared she is hosting a DEC training at the Destin Library on December 12<sup>th</sup> from 1:00 – 2:00 PM.
- Jessica shared an update on the high school survey. The original survey was found and she emailed it to Emily. The group will utilize SWAT clubs at Crestview High School and FWBHS to push the survey to their peers.
  - Emily will work with the SWAT coordinator after the Family Field Day event to share information with the group.

### Closing – Amanda Colwell

- Amanda thanked attendees for participating and asked them to complete the meeting evaluation form to provide feedback.

*Next Meeting – November 15, 2022 from 9:00 AM – 10:00 AM via Microsoft Teams.  
Meeting adjourned at 10:38 a.m.*



**Okaloosa County Health Improvement Partnership (OCHIP) Healthy Children Meeting**  
**Location: Early Learning Coalition of the Emerald Coast & Microsoft Teams**  
**Date: November 8, 2022 Time: 9:30 a.m. – 10:30 a.m.**

<b>Action Items</b>	<b>Owners</b>	<b>Deadline</b>	<b>Status</b>
Complete purchasing of items needed	Caitlyn Golding	ASAP	In progress
Distribute flyers to local organizations and share with community members	ALL	ASAP	Ongoing
Coordinate with Bridgeway for Narcan distribution at event	Caitlyn Golding	Tuesday, November 15th	In progress
Coordinate goodie bags with Niceville HS Leadership Group	Danielle Wilson	Thursday, November 17th	In progress
Share flyer and event on social media	ALL	ASAP	Ongoing
Create and distribute signs for event to put out around town	Allison McDaniel ALL	Monday, November 14th	Not started
Collect donations and raffle prize items	Danielle Wilson	-	Ongoing
Coordinate with ECSS for a map, logistics, etc.	Sgt. Jessica Trimboli	Tuesday, November 15th	In progress
Create and share event press release	Allison McDaniel Emily Tash	Tuesday November 15th	In progress
Purchase final raffle items and food	Sgt. Jessica Trimboli	Tuesday, November 15th	In progress
Email volunteers and organizations that table to share event map and instructions	Emily Tash	Tuesday, November 15th	Not started