

MINUTES

Purpose: Engage Okaloosa County community members in a health improvement process through an open, two-way dialogue to provide feedback for each OCHIP group and ensure continuity, especially regarding substance use-related activities.

Present: Petra Maddens, Florida Department of Health in Okaloosa County (DOH-Okaloosa); Emily Pickens, DOH-Okaloosa; Beth Smith, DOH-Okaloosa; Stephanie Wedel, Freedom Life Compass; Robert Bage, Fort Walton Beach Police Department; JB Whitten, City of Crestview; Lynn Wadsworth, DOH-Okaloosa; Amanda Colwell, DOH-Okaloosa; Danielle Wilson, Emerald Coast Children's Advocacy Center; Jessica Trimboli, Okaloosa County Sheriff's Office.

Absent: Deb Willis, West Florida Area Health Education Center; Lynn Wadsworth, DOH-Okaloosa; Amanda Colwell, DOH-Okaloosa; Ardelle Bush, Healthy Start Coalition of Okaloosa and Walton Counties.

Welcome & Introductions – Elizabeth “Beth” Smith

- Beth opened the meeting and welcomed attendees.
- Attendees reviewed results from the Community Engagement Survey from the previous meeting. Responses were positive, citing good collaboration.

Action Plan Updates – OCHIP Champions OCHIP Celebration Planning

- Champions reviewed OCHIP Celebration award nominations. Chief Bage suggested developing criteria to weed through nominations for groups or individuals that do not attend meetings regularly or were nominated in the wrong group.
 - Attendees agreed individuals and groups should be active participants for at least six months to be nominated.
 - Nominations for DOH-Okaloosa staff and OCHIP Champions were removed.
- Attendees discussed special recognition awards for key partners and agreed upon:
 - Helping Hands Award for the Moose Lodge for their monetary and promotional support of IOAD, numerous OCHIP partners, and OCHIP events.
 - Impact Awards for Bridgeway Center, Inc., Fort Walton Beach Police Department, and Okaloosa County EMS for their participation in the POST pilot.
- Emily will send out a voting tool via email. Only one response will be allowed per person.
- Emily and Jessica met with Beth Bay at The Clubhouse Grill to discuss event logistics.
 - The venue has a photobooth. Emily requested help making a plywood decorative stand like what is used at the 40 Under 40 awards. Jessica will explore help. Emily will design an OCHIP Celebration logo for review.
- The venue can hold a maximum of 125 attendees. Emily will send out another form gauging interest in attendance to determine plus one allocation prior to RSVPs.
- Attendees agreed on the following event schedule:
 - 5:00 p.m. doors open
 - 5:00 – 6:30 p.m. social/networking reception
 - 6:30 – 7:30 p.m. awards ceremony
 - 8:00 p.m. clean up

Opioid Educational Series Framework

- Emily reminded attendees this action item will be championed by the Healthy Communities OCHIP group at their next meeting on Thursday, November 21st.
- She developed the Substance Use Training Survey. This will be shared with the partnership once funds are received from the State Health Office.

OCHIP Group Updates

- Jessica shared she has not successfully contacted Catherine Card or Danny Dean regarding Lockdown and Secure procedures for training. She will continue to reach out. The Healthy Children group is working to develop the Run4Health 5K race in April.
- Emily shared the Healthy Behaviors group meets on November 19th to further develop plans regarding Phase II of POST, which adds a peer component. All are welcome.
- Mayor Whitten updated the group that Healthy Communities had a successful Pedestrian Safety Month with 207 poster submissions. The OCHIP Housing Workgroup is making strong progress towards developing a Community Land Trust.

Action Items – OCHIP Champions

- Emily will create and share survey for awards voting, develop an event logo, create and share an event interest form, and work with Beth Bay on event logistics.
- Emily will select awards and begin the purchasing process once awardees are known.

Closing – Emily Pickens

- Emily thanked attendees for participating and asked them to complete the meeting evaluation form to provide feedback.

Next Meeting – December 3rd at DOH-Okaloosa at 10:00 a.m.

Action Items	Owners	Deadline	Status
Develop OCHIP Celebration awards voting tool	Emily Pickens	November 14 th	Complete
Create OCHIP Celebration event logo drafts	Emily Pickens	December 3 rd	Not Started
Create and share event attendance interest form	Emily Pickens	December 3 rd	Not Started
Select awards and initiate purchasing process	Emily Pickens	December 3 rd	Not Started